

BOARD OF PUBLIC WORKS ADVISORY MEETING
August 11, 2020

MEMBERS Attending: Chairman - Todd Swanson, Dennis Lutes, John Poshka, Troy Winkleman, Jim Simpson, Doug Sanderson and Steve Rudnicki (by video)

OTHERS: Andrew Thompson

MINUTES: A motion to approve the minutes to the 14 July 2020 meeting was made by John Poshka and seconded by Doug Sanderson. The motion was passed unanimously.

OLD BUSINESS:

Andrew Thompson provided an update of the numerous projects and activities of the Village DPW departments. He summarized the status of the construction contracts at the WPCF and for the Water Department. Andrew noted that STC's only remaining punchlist item is the repair of damaged paving. This work continues to delay the Start-up of the aeration basin and septage receiving station. He noted that Gerwitz and McNeil has completed their contract work. Wendel has subcontracted the finish O&M manual and Andrew there had been a site visit with the sub. Andrew is to get a target date for a draft document. H&K has completed their work at the Water Treatment Plant. A change to do tile work has been slowed as the A/E had not issued the change documents.

Andrew noted that Thayer Electric has laid out the pole locations for the Rte. 5 West electric line work. Andrew advised that Thayer Elec. revised start date was 17 August.

Andrew updated the status of work of the MRB Group. Andrew noted he had not received any feedback from the Co. Health Dept. on the design for the pump station and line to the plant. Once an approval is received the search for funding by grants or loans will be the next step. Andrew noted that he was looking at the services of a diving operation to do the inspection of the intake pipe. Andrew noted that other projects he was considering for MRB included storm drainage for Cottage Ave. and Academy St. He is looking for funding possibly CDBG for planning.

The improvements for the parking lot off Clinton St. is now a priority. The one year time extension to complete the work has run out. A one month additional time extension was granted. The electrical work has to be done by the end of August.

Andrew verified the fire protection/security systems by DFT has been installed at the WPCF, the water plant, the new garage and the Elec Dept. buildings. Andrew verified with DFT that they can run test on the system. The discussion lead to questions about hazardous materials in the building and whether the Fire Dept. is aware of them? Also it was suggested that keys for emergency access be provided to the Police Dept.

Andrew advised that the design contract with TRC had been approved. The design should be done by January 2021, to allow for advertisement and award of a contract in the early spring. Andrew noted that he was waiting for location points for foundation borings from TRC.

The last discussion was on the Village budget and impact of COVID 19. Andrew noted that there is a shortfall in sales tax receipts to the general fund was about 15%.

REVIEW OF DEPARTMENT HEADS:

Public Works – Work at the Clinton St. parking lot is still the priority. Andrew noted the individuals responsible for graffiti at the Water St. pump station had be identified.

Electric Dept. – Work at the Clinton St. parking lot is the priority. Also they are installing new poles on Holt St.

Water Dept. – normal operations.

Sewer Dept. – normal operations.

NEW BUSINESS/OPEN DISCUSSION:

Andrew discussed the proposed building at the Bourne St. Substation. Bids for the 15'x22' building were high last year. He had considered doing some work with in-house labor to cut the cost down. Doing that would still result in high total cost. It was suggested that a review of the bid and the design be made to determine why the bids were high compared to the estimated cost.

John Poshka made the motion to adjourn, seconded by Troy Winkleman and unanimously passed.

The next Advisory Board meeting was scheduled for Oct. 13, 2020 at 6:30. The meeting will be held at the Electric Building.